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**WORKFORCE DEVELOPMENT BOARD OF SOUTHEAST MISSOURI
BOARD MEETING MINUTES
JANUARY 19, 2016**

Time & Location: The meeting was called to order at 6:00 p.m. by Sheri Graham, WDB Chair, via conference call due to weather, per email attached.

Members Present: David Bova, James Boyer, Sarah Burgin, Robert Culler, Charles Dierks, Sheri Graham, Stephen Gray, Linda Greaser, Tom Greminger, Valerie Klein, Kathy Sanders, Larry Swindle, Clare Urhahn, Janet Childers, Bev Hickam, Amy Jones, Sara McDowell, Robin Nolan, Scott Sattler, Shane Tyler, Melissa Woltkamp

Non-voting Members: Al Sullivan, Skip Smallwood

Reported Absences: Stan Beel, Glen Medlin, Julian Steiner,

Members Absent: John Singleton, JJ Lane, Daryl Owens,

County Commissioners Present: Jamie Burger, Travis Elfrink

Staff Present: June O'Dell, Gretchen Morse, Tammy Tankersley

Guests Present: Emily Modlin – Kennett, Don Harris – Div. of Developmental Disabilities

*****Information shared (not listed on agenda)**

**The Workforce Development Board reserves the right to go into closed (Session 610-021, 610-023, RSMo Discussion of Personnel or Contracts) with a majority vote of the members present.

**The Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**To join meeting by phone 1-800-430-2977 Participant Code 473006

CONSENT AGENDA – SHERI GRAHAM

A motion was made by Charles Dierks and seconded by Larry Swindle to approve the Consent Agenda items. Roll call vote conducted. Motion carried.

SELECTIVE SERVICE – GRETCHEN MORSE

- Customer #1 – Letter explaining why he'd not registered with Selective Service was read. Motion was made by Larry Swindle and seconded by Kathy Sanders to allow customer WIOA services. Roll call vote conducted. Motion carried.
- Customer #2 – Letter explaining why he'd not registered with Selective Service was read. Motion was made by Robert Culler and seconded by Linda Greaser to allow customer WIOA services. Roll call vote conducted. Motion carried.

WDB BY-LAWS – TOM GREMINGER

Tom Greminger chaired the By-Laws Task Force and thanked Sheri Graham, Garry Nelson and WDB staff for their work. The By-Laws were sent out with the WDB meeting packet for board members to review. Motion was made by Clare Urhahn and seconded by Shane Tyler to accept WDB By-Laws as presented by committee.

STRATEGIC SECTOR PLANNING UP-DATE – JUNE O'DELL

Regional Launch meeting scheduled for April 26 (northern area, Perryville Higher Ed Center and April 27 in Southern part of the region, probably around Three Rivers Campus in Sikeston. The launch meetings will bring manufacturing professionals together with education and training programs to understand from the companies not only what their training needs are now but projected needs 5 – 10 years down the road.

WDB REGION PRESENTATION – JUNE O'DELL

This presentation includes a PowerPoint. Due to the meeting being held via conference call this will be given at the next meeting.

PUBLIC COMMENT AND ADJOURNMENT – SHERI GRAHAM

Larry Swindle requested an update on Noranda. June stated there was a Rapid Response meeting today and another will be scheduled soon. There will also be a Community Resource and Job Fair for the laid-off Noranda Workers. We are looking for service providers and employers to “man” informational and job opportunity booths as our effort to bring job opportunities and training and other services to all those affected by this series of lay-offs.

The Date: Friday, February 5th

Time: 9:00 a.m. to 3:30 p.m. (doors will be open for vendors set-up at 7:30 a.m. Friday morning)

Venue: The beautiful Sikeston campus of Three Rivers College, Missy Marshall, Director

Address: 1400 S. Main, Sikeston, MO 63801 Phone: 573-472-5223

Please get the word out to prospective employers and have them contact: Linda Fitzgerald, linda.fitzgerald@ded.mo.gov or by phone at 573-664-9080.

Motion to adjourn was made by Jamie Burger and seconded by Clare Urhahn. With no objections voiced, motion carried.

Respectfully submitted,

Tammy Tankersley, WDB Field Services Liaison/EO Officer

Clare Urhahn, WDB Secretary