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**WORKFORCE DEVELOPMENT BOARD OF SOUTHEAST MISSOURI
BOARD MEETING MINUTES
JANUARY 17, 2017**

- Time & Location:** The meeting was called to order at 6:00 p.m. by Sheri Graham, WDB Chair
- Members Present:** James Boyer, Charles Dierks, Sheri Graham, Stephen Gray, Linda Greaser, Tom Greminger, Valerie Klein, Kathy Sanders, Larry Swindle, Janet Childers, Bev Hickam, Amy Jones, Robin Nolan, Daryl Owens, Scott Sattler, Shane Tyler, Melissa Woltkamp
- Non-voting Members:** Johnny Ray Conklin, Al Sullivan
- Reported Absences:** Stan Beel, Robert Culler, Valada Harp, Sarah Burgin, Clare Urhahn
- Members Absent:** David Bova, Sara McDowell, John Singleton, Julian Steiner, JJ Lane
- County Commissioners Present:** Jamie Burger, Carl Leukel, Patrick Mullins, Garry Nelson
- Staff Present:** June Odell, Crystal Barker, Cathy Harris, Samantha Terry, David Davis, Tammy Tankersley
- Guests Present:** Carol Drummond . Veterans Rep./DWD, Travis Smith . Rehab Services for the Blind, Sharrie Berowski . Park Hills Job Center, Eugene Myracle . Sikeston Job Center, Mike Berry . Cape Job Center, Becky Murphy . Park Hills Job Center, DeAnn Briggs . MERS/Goodwill

*****Information shared (not listed on agenda)**

**The Workforce Development Board reserves the right to go into closed (Session 610-021, 610-023, RSMo Discussion of Personnel or Contracts) with a majority vote of the members present.

**The Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**To join meeting by phone 1-800-430-2977 Participant Code 473006

WDB Minutes

CONSENT AGENDA – SHERI GRAHAM

A motion was made by Jamie Burger to accept the consent agenda items and seconded by Shane Tyler to approve the Consent Agenda items. Motion carried.

JOB DESCRIPTION APPROVAL – JUNE O'DELL

A motion was made by Tom Greminger to accept the job description as presented and seconded by Garry Nelson. Motion carried.

BUDGET REVIEW-MOVE ITA FUNDS – DAVID DAVIS

David Davis gave an overview of the mid-year budget, highlighting the strategies for utilizing all pots of money in the most efficient way, while maintaining proper balance/expenditure rates and carrying over funds to pay for higher expense months, such as tuition in August/September and January/February.

PUBLIC COMMENT AND ADJOURNMENT – SHERI GRAHAM

June mentioned the summer jobs programs and the need for board members to assist with placement of youth.

With no further business, a motion to adjourn was made by Stephen Gray and seconded by Shane Tyler. Motion carried.

Respectfully submitted,

Tammy Tankersley, WDB Field Services Liaison/EO Officer

Sheri Graham, WDB Chair