



WORKFORCE DEVELOPMENT BOARD
OF SOUTHEAST MISSOURI

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**WORKFORCE DEVELOPMENT BOARD OF SOUTHEAST MISSOURI
BOARD MEETING MINUTES
JUNE 21, 2016**

Time & Location: The meeting was called to order at 6:00 p.m. by Julian Steiner, WDB Vice Chair

Members Present: Stan Beel, James Boyer, Sarah Burgin, Robert Culler, Charles Dierks, Sheri Graham, Stephen Gray, Linda Greaser, Tom Greminger, Valerie Klein, Kathy Sanders, Julian Steiner, Larry Swindle, Janet Childers, Bev Hickam, Amy Jones, Sara McDowell, Robin Nolan, Daryl Owens, Melissa Woltkamp

Non-voting Members:

Reported Absences: Shane Tyler

Members Absent: David Bova, Valada Harp, Glen Medlin, John Singleton, Clare Urhahn, JJ Lane, Scott Sattler,

County Commissioners Present:

Travis Elfrink, Carl Leuckel, Robert Mooney, Patrick Mullins, Garry Nelson

Staff Present: June Odell, Gretchen Morse, Cathy Harris, Crystal Barker, David Davis, Samantha Terry, Karl Karleskint, Tammy Tankersley

Guests Present: Eugene Myracle . Sikeston Job Center, Emily Modlin . Kennett Job Center, Becky Murphy . Park Hills Job Center, Mike Berry . Cape Job Center, Carol Drummond . Veterans Rep., Valerie Moore . DWD, Jim Kolve . AFL-CIO, Travis Smith . Rehab Services for the Blind

*****Information shared (not listed on agenda)**

**The Workforce Development Board reserves the right to go into closed (Session 610-021, 610-023, RSMo Discussion of Personnel or Contracts) with a majority vote of the members present.

**The Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

**To join meeting by phone 1-800-430-2977 Participant Code 473006

WDB Minutes

CONSENT AGENDA – SHERI GRAHAM

A motion was made by Garry Nelson to accept the consent agenda items and seconded by Travis Elfrink to approve the Consent Agenda items. Motion carried.

AD-HOC COMMITTEE MILEAGE REIMBURSEMENT – PATRICK MULLINS

Mr. Mullins stated he was asked to head an Ad-Hoc Committee to address mileage reimbursement. Recommendation from the Ad-Hoc Committee was that the mileage rate stays at \$.37 a mile. There was discussion. Mr. Mullins made the motion to vote that the mileage be left at \$.37 a mile. Robert Mooney seconded. Roll call vote was 12 . yes, 13 no (see attached). Motion did not pass. Robert Culler made a motion that it be increased to \$.47 a mile. Charles Dierks seconded. After discussion, roll call vote was taken, 11 . yes, 14 . no (see attached) Motion did not pass. Moderator, Julian Steiner, states that mileage will remain at the same rate as before as neither motion passed.

LOCAL STRATEGIC PLAN – JUNE O'DELL

Strategic Plan was posted and opens for comment for 30 days. This must be approved by board and sent to Division of Workforce Development. This will be our plan for 2016-2020.

Motion to approve by Tom Greminger. Second by Garry Nelson. Motion carried.

PROPOSED BUDGET PY16/FY17 – DAVID DAVIS/JUNE O'DELL

David Davis and June O'Dell reviewed the budget for SE region, as well as administrative. Motion was made by Robert Culler and seconded by Charles Dierks to approve the budget as presented. Motion carried.

CLOSED SESSION-CONTRACTS & PERSONNEL

Bev Hickam made a motion at 6:38 p.m. to go into closed session to discuss contracts and personnel. Garry Nelson seconded.

Youth RFP-James Boyer – Youth Action Network met on May 16, 2016 to go over the Youth RFP for services October 2016 through September 2017. WDB staff will conduct a bidder's orientation at the WDB office, 2:00 p.m. June 28th. A brief overview of the RFP was given. Motion to accept Youth RFP as presented was made by Kathy Sanders. Seconded by Larry Swindle. Roll call vote was taken with 23 . yes, 1 . no, and 1 . abstention (see attached). Motion carried.

NGCC RFP-Tammy Tankersley – Overview of the RFP for Missouri Job Center Services. WDB staff will conduct a bidder's orientation at the WDB office, 3:00 p.m. June 28th. Robin Nolan made a motion to accept NGJC RFP as presented. Bev Hickam seconded. Roll call vote was taken with 23 . yes, 0 . no, and 1 . abstention (see attached). Motion carried.

Personnel-Julian Steiner – Overview of personnel and salary increases given.

Motion was made by Garry Nelson to give a one-time check of a 2.5% increase in salaries across the board as presented. Daryl Owens seconded. Motion carried.

Motion to leave closed session at 7:15 p.m. by Stan Beel. Seconded by Robert Culler. Roll call vote was taken with no objections. Motion carried.

PUBLIC COMMENT AND ADJOURNMENT – SHERI GRAHAM

With no further business, motion to adjourn was made by Stephen Gray and seconded by Bev Hickam. Motion carried.

Respectfully submitted,

Tammy Tankersley, WDB Field Services Liaison

Julian Steiner, WDB Vice Chair